**Extraneous Terms**

**(Instructions for Documentation and Submission)**

**In compliance with RFP §2.2.11, *Extraneous Terms*, the Bidder shall identify all extraneous terms in the attached table, and shall adhere to all instructions below for preparing the table.**

**INSTRUCTIONS:**

**RFP Location** The Bidder must insert the exact RFP section and paragraph number of the requirement(s) that the Bidder is proposing to modify. The Bidder must insert the nature of the proposed change and its impact on the Requirement.

**Description** The Bidder must insert a concise description of the requirement(s) that the Bidder is proposing to modify.

**Type** The Bidder must insert a one-word description, of the type of modification permitted by RFP §2.2.11 to each of the requirement(s) that the Bidder is proposing to modify, selected from the following list:

**□** Additional

**□** Supplemental

**□** “Or Equal”; or

□ Alternative

**Proposed Extraneous Term**

The one-word description must be followed by proposed alternate wording of the requirement(s). Next, the comments should describe the impact of the alternate wording. Then, the comments should explain how the modification(s) would benefit the State and provide best value. If there is a corresponding impact on the Administrative, Technical, or Cost Proposal(s), that impact should be explained here with reference(s) to the parts of the volume(s) that are affected. **DO NOT INCLUDE ANY COST DATA IN THE ADMINISTRATIVE OR TECHNICAL PROPOSALS**.

The Bidder must use the table format described above and detailed on the following page to summarize its Proposals for extraneous terms. The Bidder may refer to more voluminous narratives, tables, figures, and appendices that more fully describe aspects of the extraneous terms, provided that the additional material is fully cross-referenced by this required table.

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| --- | --- | --- | --- |
| **EXTRANEOUS TERM(S)** | | | |
| **No.** | **RFP Section Reference** | **RFP Requirement** | **Proposed Extraneous Term Type** |
| 1. |  |  | **□** Additional;  **□** Supplemental;  **□** “Or Equal”; or  **□** Alternative |
| Proposed Extraneous Term(s): | | | |
| Impact on RFP Requirement: | | | |