Creating a CourseMill Account

Users must self-register for a CourseMill account to access training provided by the NYS Workers’ Compensation Board.

Navigate to the CourseMill application by typing or copying this address into your browser’s address bar or by clicking on this link: https://nyswcb.coursemill.com

1. Select Create New User.

The User Profile tab will be displayed.

2. Fill in all fields.

Note: Required fields are marked with an asterisk.

Enter a User ID.

Passwords must be a minimum of eight characters, using a combination of upper and lowercase letters, numbers, and at least one of the following special characters: ! @ # $ % ^ & *
3. Click the **Sub Orgs** tab and fill in all fields displayed.

Click **Create New User** at the bottom of the window.

4. Read the **Terms of Use** and click **Accept** to access CourseMill.

To locate courses, see the **Enrolling in a Course** instructional resource. If you forget the User ID or Password you created, see the **Forgot Username or Password** instructions.