



Workers' Compensation Board

ANDREW M. CUOMO
Governor

ROBERT E. BELOTEN
Chair

Date: May 4, 2016
To: ALL INSURANCE CARRIERS AND SELF-INSURED EMPLOYERS
Subject: SPECIAL DISABILITY FUND REIMBURSEMENTS

The Workers' Compensation Board ("Board") and the Special Funds Conservation Committee ("SFCC") are working collaboratively to streamline processing of requests for reimbursement for claim expenses that are eligible to be paid from the Special Disability Fund ("SDF") under Workers' Compensation Law §§ 14(6) and 15(8). Under current practice, the majority of these requests are submitted first to SFCC which, upon approval, forwards them to the Board for further review and payment.

Effective October 1, 2016, all requests for reimbursement from the SDF must be submitted directly to the Board. At the same time, the Board is also implementing the following changes to the indemnity reimbursement request forms and schedule for submittal:

- The C-251 (Carrier's Request for Reimbursement of Compensation Payments Under Section 15-8) and C-251.2 (Carrier's Request for Reimbursement of Compensation Payments Under Section 14(6) Concurrent Employment) forms will be consolidated into a single form entitled Carrier's Request For Reimbursement of Indemnity Payments from the Special Disability Fund and will include additional data requirements;
- Insurance carriers and self-insured employers will be assigned to a group. Each group will be assigned a schedule for bi-annual submission of reimbursement requests which will include the period for which reimbursement may be requested;
- Insurance carriers and self-insured employers will be required to submit indemnity reimbursements for all claims during the period on a single form.

These changes are expected to both allow the Board to more actively manage liabilities and to help expedite the processing of reimbursement requests, thereby ensuring payment is made to the appropriate party in a timely manner.

The anticipated form and instructions, along with the proposed payer groups and processing schedule, have been posted to the Board's website at: <http://www.wcb.ny.gov/content/main/WAMO/WAMO.jsp>. Comments and questions on the anticipated changes may be submitted via e-mail to SpecialFunds@wcb.ny.gov by **June 17, 2016**.

Changes to the C-251.1 (Carrier's Request for Reimbursement of Medical Expenses Under Section 15-8) form and submission schedule are also anticipated. This information will be posted to the WCB website as soon as it is available.

If you have questions regarding this notice, please feel free to contact the Workers' Compensation Board's Office of Financial Administration by phone at (855) 430-3602.

Thank you for your continued cooperation during this transition.